**CSSP Tools Points of Discussion – December 12th-13th 2016**

Web tools

* Overview of Web tools features – See annexe A
* Transfer from ASGAD – Validation, timeline for transition
* Discussion on adding/editing data without the use of the input tool (possibly put more user restriction here?)

Sanitary Survey Data

* Overview of new sanitary data Groupings
* Overview of Web tools component (input; active sites; reporting)
* Templates using CSSP Report Writer Helper - Word template
* Creation of ArcView maps from CSV table
* PEI consideration – contractor currently doing sanitary survey

Report Writer Application

* Basic overview of Word template with example
* How to query information by using CSV (option on Web tools to come)
* Report end product (do we change the template of the annual and reclass reports)

Input tool

* Contractor considerations
* Paperless discussion - tablet/laptop considerations
* How are tides calculated?

General

* Discussion to better understand other users and what their need is (example: why do we have other types of sample matrix, etc.?)

**Annexe A – Web tools features**

**General**

* Shortcut function to come – for now, use search bar feature
* Users can be assigned permissions. Can we give admin passwords to features that shouldn’t be edited by anybody or by accident (ex: change subsector lines, changing station locations, etc.)
* Map features
  + Character preferences + marker/labels. – To discuss look/features of map
  + Show how to edit subsector lines or move sampling station or sanitary site
  + Show how to link LS sites to a WWTP
* Subsectors can be activated or deactivated as well as individual sampling stations (edit feature)
* Gray bubbles will eventually correctly tally up how much data is available.

**Sites Tab**

* Shows all sampling stations (shows only actives by default)
* Info button will display summery of statistics as well as actual current classification –

All provinces will have to provide Charles with their classification.

* Can quickly find each station on map and calculate classification using the set number of samples (if select 30, will calculate using 30 last samples). – To discuss how the statistics are viewed (could we see them in a table format)
* Color coding - based on current statistics available (not taking into account the actual classification that includes conditional areas or areas restricted or prohibited because of WWTP or LS, wharves, etc.).
  + Green = approved
  + Red = Restricted
  + Purple = Does not meet depuration standards
  + Pink = Not enough data for statistics (less than 10 data sets). This marker will have a number inside representing how many data sets exist
  + Gray = No data available
  + Blue = General Marker describing larger are (subsector, sector, area or province)
  + Orange = general markers to describe a municipality.
* Letter coding – Gradient rule = Samples that are on the lower scale of the classification criteria will have the letter ‘F’ and samples that are on the higher end of the classification criteria will have the letter ‘A’. (Green F is on the verge of being a Red A).
* Can view detailed statistics and charts with red highlight for values not meeting standards

**Runs Tab**

* Shows all sampling runs
* Information button will display MNP value for each station and add color coding described above.
* Individual runs detail can be views – higher than 43 counts will be highlighted
* Each individual run can be viewed on the map with color coding

**Files Tab**

* Can generate and view tables and files and upload templates
  + Generate and show table 1 – discuss wants and needs here (color coding for classification)
  + Generate and show table 3 – discuss wants and needs (color coding for classification)
  + Generate and show sanitary table – discuss how information will be displayed in reports

**Pollution Source Sites Tab**

* Adding new site – edit
* Designating active and inactive site status
* Down arrow to list most recent additions and stack symbol for active sites
* Addition of pictures
* Reporting templates
* ArcView Maps

**Sampling plan tab**

* Can create, edit and download sampling plans
* Can view and approve data sheets sent from input tool (this feature will be moved into a new Tab (Approval tab)

**Other Tabs (Climate Sites, Hydrometric Sites and Tide Sites)**

* Quick overview of their use once in place.